

SCHOOL DISTRICT OF MAUSTON

510 Grayside Avenue, Mauston, WI 53948 • (608) 847-5451 • Fax (608) 847-4635

EMPLOYMENT OPPORTUNITY

Job Title: Grayside Library Media Center Aide - Full Time

Posting Date: 11/7/25

Location: Grayside Elementary School

Hours of Work (%FTE): 7:30AM - 4:00PM

Pay Rate: \$14.86

Anticipated Start Date: ASAP

Job Description:

The School District of Mauston seeks an individual who has the ability and willingness to work as a full-time Library Media Center Aide. This position would be responsible for delivering programming under the direction of the District Library Media Specialist in library activities and also Grayside's Makerspace. A Makerspace is for students to explore hands-on activities in STEAM - Science, Technology, Engineering, Arts, Mathematics - to encourage learning in a creative and fun environment.

The School District of Mauston offers a benefit program including medical, dental, vision, and life insurance. As well as, short term disability, long term disability, participation in the Wisconsin Retirement System, and the option to participate in a flex spending account. This position also receives paid time off and paid holidays during the school year. This position works from late August through early June each school year.

Qualifications:

Applicants must have a high school diploma or equivalent along with a valid driver's license. Applicants must have excellent technology and organizational skills, and the ability to communicate positively and effectively with students, staff, and parents. Must pass a background check and drug screen upon offer of employment.

How To Apply:

Apply on WECAN at <https://wecan.education.wisc.edu/#/>; Vacancy ID: **249526** or

Apply on Indeed at www.indeed.com

Deadline for Application Materials: Until Filled

HR Contact: Jennifer Baldwin, Human Resources Coordinator

Phone: (608) 847-5451 ext. 6684

*For more information, please contact Grayside Elementary School Principal
Bobbi Steele at (608) 847-5616 extension 2249 or via email at bstele@maustonschools.org.*

The School District of Mauston is an Equal Opportunity Employer.

